

JANUARY 2021Friday 1 January*New Year's Day*

1030 Walk with Wilfred and Dilyn

Saturday 2 January0930 Depart No10 for Buckingham Palace Gardens + Wilfred and Dilyn
1745 Depart for walk with Carrie, Wilfred and DilynSunday 3 January0746-0851 Prep time for Marr interview + Declan Lyons, Meg Powell-Chandler and James Slack
0853 Depart No10 for Broadcasting House (Portland Place, London W1A 1AA) + Meg Powell-Chandler and James Slack
Andrew Marr interview
Depart Portland House
1030 Return to No10
1040 Depart No10 with Wilfred and Dilyn (shopping in Victoria and meet mother in park)
1205 Return to No10
1221-1417 Meeting with Dan RosenfieldMonday 4 January0700-0730 Personal training with Harry Jameson
0838 Depart No10 for AstraZeneca/Oxford Vaccine Rollout visit (with bikes)
0919 Arrive Chase Farm Hospital (127 The Ridgeway, Enfield EN2 8JL). Met by Caroline Clarke, Royal Free London NHS Foundation Trust Group CEO, and Alan McGlennan, Chase Farm Hospital Interim CEO and medical director
0920 Walk to first floor
0925 Meeting with Caroline Clarke (Royal Free London NHS Foundation Trust Group CEO), Alan McGlennan (Hospital Interim CEO), Julie Hamilton (Chief Nurse and Vaccine Programme lead) and Emma Kearney (Chief Communications Officer) + Will Musker
0942 Moving to third floor waiting room to meet four members of staff who are waiting to receive their vaccine. Met by Julie Hamilton (Chief Nurse)
0948 Watch NHS staff receive vaccination
0956 Prep

1005 Digi clip
 1011 Broadcast clip
 1015 Depart for No10 (with bikes)
 1122 Return to No10
 1123-1127 Flat
 1128 Office meeting (Zoom) + Chancellor of the Exchequer, Chief Whip, Simon Case, Dan Rosenfield, Ed Lister, Martin Reynolds, Stuart Glassborow, Ben Gascoigne, Munira Mirza, James Slack, Allegra Stratton and James Bowler
 On Zoom: Helen MacNamara, Henry Cook, Meg Powell-Chandler, Jack Doyle, Jamie Davies, Declan Lyons, Simon Ridley, Nikki Da Costa, Rosie Bate-Williams, Liam Booth-Smith, Alex Burghart MP and Trudy Harrison
 1145-1211 Dashboard meeting (Zoom)
 1224-1330 COVID update (Zoom) + Simon Case, James Bowler, Simon Ridley, Dan Rosenfield/Ed Lister, Henry Cook, James Slack, Rosie Bate-Williams/Jack Doyle, Imran Shafi/Stuart Glassborow
 On Zoom: Chief Whip, Chris Whitty (CMO), Patrick Vallance (CMA), Kathy Hall, Rob Harrison, Emma Payne, Ollie Illot, Nikki Da Costa, Ben Gascoigne, Alex Burns and Meg Powell-Chandler
 1331-1340 With Dan Rosenfield, James Slack, Imran Shafi, Stuart Glassborow, Alex Burns and Henry Cook
 1340-1456 Prep time for Address to the Nation
 1457-1541 Flat
 1541-1601 In office – prep time for Address to the Nation
 1602-1705 Small Group: Final Decisions + Imran Shafi, Dan Rosenfield, Ed Lister, Ben Gascoigne, Simon Case, James Bowler, Henry Cook, James Slack, Munira Mirza and Simon Ridley
 1735-1745 Catch up with Ed Lister and Ben Gascoigne
 1804-1830 Cabinet update call + Chris Whitty (CMO), Patrick Vallance (CMA), Simon Ridley, James Bowler, Emma Payne, Alex Burghart, Trudy Harrison, Ed Lister, Nikki Da Costa, Declan Lyons, Ben Gascoigne, James Slack, Dan Rosenfield, Helen MacNamara, Rob Kramer and Emily Carder
 1847-1856 Phone call with Keir Starmer + Martin Reynolds, James Slack, Henry Cook and Ben Gascoigne
 2000-2015 Address to the Nation
 2040 To Flat

Tuesday 5 January

0658-0732 Run

- 0900-0930 Office meeting + Chancellor of the Exchequer, Chief Whip, Simon Case, Dan Rosenfield, Ed Lister, Martin Reynolds, Stuart Glassborow, Ben Gascoigne, Munira Mirza, James Slack, Allegra Stratton and James Bowler
On Zoom: Helen MacNamara, Henry Cook, Meg Powell-Chandler, Jack Doyle, Jamie Davies, Declan Lyons, Simon Ridley, Nikki Da Costa, Rosie Bate-Williams, Liam Booth-Smith, Alex Burghart MP and Trudy Harrison MP
- 0937-0939 India Trip handling + Dan Rosenfield, Ed Lister, James Slack, David Quarrey and Shelley Williams-Walker
- 0940 Appointments meeting + Ed Lister, Jaimie Norman, Martin Reynolds, Simon Case and Dan Rosenfield
- 1015 Meeting with Simon Case + Dan Rosenfield
- 1053-1104 Phone call with Prime Minister Modi of India + Dan Rosenfield, Ed Lister, Martin Reynolds, Simon Case, Will Gelling, Jonno Evans, Tara Soomro, Sian Eastment, James Slack, Jess Seldon, David Quarrey and John Bew
- 1105 Prep time for Vaccines Update
- 1115-1245 Vaccines Update meeting (Zoom) + Chancellor of the Exchequer, Michael Gove, SoS/DHSC, Minister for Vaccine Deployment, Simon Stevens, Simon Case, James Bowler, Henry Cook, Ed Lister/Dan Rosenfield, James Slack and Will Musker
On Zoom: Emily Lawson, Chris Whitty (CMO), Patrick Vallance (CMA), Jonathan Van Tam, Chris Wormald, Simon Ridley, Madeleine McTernan, Will Warr, Imran Shafi and Rosie Bate-Williams, PS/Spad/Michael Gove, PS/Spad/Chancellor of the Exchequer and PS/Spad/DHSC
- 1245-1315 G7 Update meeting (Zoom) + Dan Rosenfield, Ed Lister, Jonathan Black, Will Gelling, James Slack, David Quarrey and Martin Reynolds
On Zoom: Tara Soomro, Heulwen Philpot, Stephanie Lis, Meg Powell-Chandler, Shelley Williams-Walker, Jessica Seldon and Vanessa Macdougall
- 1325 Lunch and quick word with Ben Gascoigne
- 1341-1345 Prep time for NHS capacity meeting + Stuart Glassborow, Will Musker, Martin Reynolds, Henry Cook and Simon Case
- 1345-1509 NHS Capacity meeting (Zoom) + Michael Gove, SoS/DHSC, Simon Stevens, Dan Rosenfield, Ed Lister, Henry Cook, Malcolm Reid, Simon Case, James Bowler/Kathy Hall, Munira Mirza/Will Warr and James Slack
On Zoom: Chief Secretary to the Treasury, Chris Whitty (CMO), Patrick Vallance (CMA), Helen MacNamara, Lee McDonough,

Thom Waite, Nin Pandit, Amanda Pritchard, Steve Powis, Ed Middleton, Sapana Agrawal, Rosie Bate-Williams and Ben Gascoigne

1515-1649 Prep time for Press Conference + Jack Doyle, Tim Kiddell, Henry Cook, Chris Whitty (CMO), Patrick Vallance (CMA) and James Slack

1700-1743 Press Conference

1748-1809 With Dan Rosenfield

1809-1819 Flat

1819 Prep time for 1922 Committee + Ben Gascoigne and Declan Lyons

1830-1916 Meeting with 1922 Committee + Ben Gascoigne and Declan Lyons

1916-1918 With Ben Gascoigne and Declan Lyons

1918-1935 In office alone/personal phone call

1937 To Flat

Wednesday 6 January

0700-0730 Personal training with Harry Jameson

0857 To office

0858-0932 Office meeting (Zoom) + Chancellor of the Exchequer, Chief Whip, Simon Case, Dan Rosenfield, Ed Lister, Martin Reynolds, Stuart Glassborow, Ben Gascoigne, Munira Mirza, James Slack, Allegra Stratton and James Bowler
On Zoom: Helen MacNamara, Henry Cook, Meg Powell-Chandler, Jack Doyle, Jamie Davies, Declan Lyons, Simon Ridley, Nikki Da Costa, Rosie Bate-Williams, Liam Booth-Smith, Alex Burghart MP and Trudy Harrison

0934-1010 Dashboard meeting (Zoom)

1011-1117 Prep time for statement + Nicholas Howard, Declan Lyons, Tim Kiddell, Ben Gascoigne, Imran Shafi, Henry Cook and James Slack

1119 Depart No10 for HoC

1121 Arrive at HoC + Declan Lyons, Nicholas Howard, Alex Burghart MP and Trudy Harrison MP

1130 To Chamber

1319 To office + Declan Lyons, Nicholas Howard, Alex Burghart MP and Trudy Harrison MP

1330 Depart HoC for No10

1338 Return to No10

1345 To Flat

1445 Return to office

1515-1529 With Ed Lister and Ben Gascoigne + Dan Rosenfield

1529-1530 With Imran Shafi

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- 1530-1540 In office
- 1540 Prep time for call with Prime Minister Trudeau + Will Gelling
- 1555-1623 Phone call with Prime Minister Trudeau + Dan Rosenfield, Ed Lister, Martin Reynolds, Simon Case, Will Gelling, Jonno Evans, Tara Soomro, Sian Eastment, Greg Gardner, David Quarrey, James Slack, Jess Seldon, Jamie Davies, John Bew, Steph Lis and Jonathan Black
- 1625-1630 Prep time for call with Business Leaders + Jess Glover, Chris Barton, Emily Beynon, Susannah Simon, Alex Hickman and Mark Lloyd
- 1630-1713 Video call with Business Leaders (CEOs of around 350 UK and international businesses and investors) + Chancellor of the Exchequer, SoS/BEIS, SoS/DIT and Oliver Christian
Emma Walmsley, GSK
Mike Hawes, SMMT
Rachel Lloyd, Blackrock
Jasmine Whitbread, London First
Tony Danker, CBI
Catherine Lewis, La Tour
Mike Cherry, FSB
Miles Celic, City UK
Tamzen Isacson, Management Consultancies Association
Luke Ellis, Man Group
Richard Ballantyne, British Ports Association
H Forman & Sons
Coca Cola
Matthew Chamberlain, London Metal Exchange
- 1732-1823 Vaccines Update meeting + SoS/DHSC, Minister for Vaccine deployment, Chris Whitty (CMO), Patrick Vallance (CMA), Emily Lawson, Simon Stevens, Dan Rosenfield, Simon Case, James Bowler, Will Musker, James Slack and Brigadier Phil Prosser
Viewing from outer office: Ed Lister, Henry Cook and Allegra Stratton
- 1829-1845 Phone call with Her Majesty The Queen
- 1850 To Flat

Thursday 7 January

- 0904-0926 Office meeting + Chancellor of the Exchequer, Henry Cook, Martin Reynolds, Stuart Glassborow, Simon Case, Munira Mirza and Will Gelling
- 0927 Prep time for Testing meeting + Imran Shafi

- 0946-1032 Testing meeting + SoS/DHSC, Michael Gove, Simon Case, Dido Harding, Shona Dunn, James Bowler, Ed Lister/Dan Rosenfield, Henry Cook, Rosie Bate-Williams, James Slack and Imran Shafi
On Zoom: Chris Whitty (CMO), Patrick Vallance (CMA), Kathy Hall, Susan Hopkins, Raghuv Bhasin, Gordon Messenger, HMT rep, Ollie Munn, Jessie Owen, Will Warr, Meg Powell-Chandler, Jack Doyle, Ben Gascoigne, PS/DHSC and PS/CDL
- 1045-1053 Recording a message for Climate Adaption Summit/Tamil Festival of Pongal + Maya Kolade
- 1137-1224 Session on US tariffs negotiations + Chancellor of the Exchequer, Michael Gove, SoS/DIT and SoS/BEIS + Greg Gardner, Martin Reynolds, Ed Lister and Will Gelling
- 1251 With Dan Rosenfield
- 1300-1319 Lunch (Flat)
- 1319-1329 Prep time for bilateral with Robert Jenrick (SoS/MHCLG) + Olivia Shillabeer, Ed Lister, Dan Rosenfield and Allegra Stratton
- 1329-1424 Meeting with Robert Jenrick (SoS/MHCLG) + Olivia Shillabeer, Ed Lister, Dan Rosenfield and Allegra Stratton
- 1424-1430 Pre-brief for phone call with the Emir of Qatar + David Quarrey, Jaimie Norman, Ed Lister and Martin Reynolds
- 1433-1442 Phone call with the Emir of Qatar + Ed Lister, Martin Reynolds, Will Gelling, Tara Soomro, Jaimie Norman, Sian Eastment, Greg Gardner, Jess Seldon, David Quarrey, John Bew, Steph Lis and Caroline Anning
- 1442-1456 Meeting with Alex Simpson (Constituency staff)
- 1456-1507 Box work
- 1507-1701 Prep time for Press Conference + Imran Shafi, Will Musker, Jack Doyle, Tim Barrow, Rosie Bate-Williams, Henry Cook and James Slack
- 1600 Simon Stevens joins
- 1618 Prep breaks for personal phone call
- 1618-1629 Personal phone call
- 1629-1701 Prep re-starts + Imran Shafi, Will Musker, Jack Doyle, Tim Barrow, Rosie Bate-Williams, Henry Cook, James Slack and Simon Stevens
- 1701 Press Conference + Simon Stevens
- 1810-1830 With Ann Sindall
- 1830-1900 With Dan Rosenfield
- 1900 To Flat

Friday 8 January

0700-0730 Personal training with Harry Jameson

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0830 To office
 0900-0930 Office meeting
 0930-1000 COVID – Data update
 1008-1041 *Meeting with Jenny Harries (Deputy CMO) and Joe Montgomery (Chairman of the International Urban Development Association and the non-executive director for the Department of Transport) + Martin Reynolds and Imran Shafi*
 1041-1107 Prep time for bilateral with Chancellor of the Exchequer + Simon Case, Dan Rosenfield, Stuart Glassborow and James Slack
 1108-1212 Bilateral with Chancellor the Exchequer
 1212-1215 Prep time for meeting with CEO of Airbus (Microsoft Teams)
 1215-1258 Meeting with Guillaume Faury (CEO, Airbus) and Jonathan Harrison (UK Chairperson, Airbus) (Microsoft Teams) + SoS/BEIS, Greg Gardner and Oliver Christian
 1259 Lunch with Ben Elliot
 1330-1400 Political meeting with Isaac Levido + Dan Rosenfield, Ben Gascoigne, Ben Elliot and Ed Lister
 1400-1430 Political meeting with Isaac Levido (Zoom) + Amanda Milling MP, Dan Rosenfield, Ed Lister, Ben Elliot, Ben Gascoigne, Munira Mirza, Dougie Smith, Allegra Stratton, Declan Lyons, Ross Kempself, Meg Powell-Chandler, Henry Cook, Trudy Harrison MP and Alex Burghart MP
 1455-1503 Phone call with Alok Sharma (SoS/BEIS) re appointment and Chief Whip
 1505-1541 Meeting with Kwasi Kwarteng re appointment as SoS/BEIS + Chief Whip (on phone)
 1541-1546 Meeting with Tristian Pedelty
 1610-1618 Phone call with Anne-Marie Trevelyan MP (spider phone) re appointment + Martin Reynolds
 1619-1630 Phone call with Kit Malthouse (personal phone)
 1630-1650 Prep time for Liaison Committee + Declan Lyons and Ben Gascoigne
 1700-1810 Box work
 1850 To Flat

Saturday 9 January

No10

Sunday 10 January

No10

1240 Depart No10 for bike ride to Stratford
 1528 Return to No10

1529-1550 With Imran Shafi, Dan Rosenfield, Stuart Glassborow, Martin Reynolds, Rosie Bate-Williams and James Slack in Private Office
 1550 To Flat
 1756 To office
 1800-1905 COVID O meeting (Zoom) + Dan Rosenfield, Ed Lister, Stuart Glassborow, Martin Reynolds, Gemma Ungood-Thomas, Henry Cook, Rosie Bate-Williams, James Slack, Jack Doyle, Nikki Da Costa, Ben Gascoigne and Imran Shafi
 1905-1908 With Dan Rosenfield
 1909 To Flat

Monday 11 January

0845 To office
 0905-0925 Office meeting (Zoom) + Chancellor of the Exchequer, Chief Whip, Simon Case, Dan Rosenfield, Ed Lister, Martin Reynolds, Stuart Glassborow, Ben Gascoigne, Munira Mirza, James Slack, Allegra Stratton and James Bowler
 On Zoom: Helen MacNamara, Henry Cook, Meg Powell-Chandler, Jack Doyle, Jamie Davies, Declan Lyons, Simon Ridley, Nikki Da Costa, Rosie Bate-Williams, Liam Booth-Smith, Alex Burghart MP and Trudy Harrison
 0925-1011 Dashboard meeting (Zoom)
 1014-1043 Prep time for Liaison Committee + Declan Lyons, Henry Cook, Imran Shafi
 1047 In office with Clare Brunton and Shelley Williams-Walker
 1051 Depart No10 for Wellington Barracks (with bikes)
 1103 Arrive Wellington Barracks and depart for Bristol Airport (on helicopter)
 1201 Arrive Bristol Airport. Depart for Ashton Gate Stadium (with bikes)
 1220 Arrive Ashton Gate Stadium (Ashton Road, Bristol BS3 2EJ). Met by Tim Whittlestone (Chief Medical Officer) and Anne Morris (Head Nurse)
 1220 Walk through stadium with Tim and Anne
 1227 Meet patient and NHS staff talking through pre-vaccination checks
 Watch patient receive vaccine
 Meet military team training how to administer the vaccine
 1240 Meet St John's Ambulance staff looking after patients
 1245 Prep
 1250 Regional media huddle
 1325 Broadcast clip
 1333 Regional clip

- 1336 Photo with staff
- 1340 Depart for Bristol Airport (with bikes)
- 1359 Depart Bristol Airport for London on helicopter
- 1449 Arrive Wellington Barracks and depart for No10 (with bikes)
- 1455 Return to No10
- 1500-1522 Virtual One Planet Summit – to take part in: Finance for Biodiversity Session + Dan Rosenfield, Sam Richards, Caroline Anning and Tara Soomro
Christine Lagarde (Chair), President of the European Central Bank
President Macron of France
Prime Minister Trudeau of Canada
Prime Minister Solberg of Norway
Jean-Pascal Tricoire, CEO of Schneider Electric
- 1523-1526 In office with Martin Reynolds doing message to Gulf Leaders
- 1526-1547 Box work
- 1547-1636 Prep time for Liaison Committee + Declan Lyons, Jonno Evans, Nicholas Howard
On Zoom: Oliver Lewis
- 1637-1707 Meeting with Ed Lister
- 1707-1715 Prep time for call with UNSG Guterres + Tara Soomro, John Bew and Caroline Anning
- 1715-1800 Virtual meeting with UN Secretary-General Guterres (Zoom) + Dan Rosenfield, John Bew, Caroline Anning, Tara Soomro, David Quarrey and Barbara Woodward (UKRep/UN)
UN delegation:
Sir Mark Lowcock, Under-Secretary General
Amina J Mohammed, Deputy Secretary-General
Maria Luiza Ribero Viotti, Chef de Cabinet
Selwin Hart, Assistant, Secretary General for Climate Action
- 1800-1830 Exams meeting (Zoom) + Simon Case, Dan Rosenfield, Stuart Glassborow, Munira Mirza, James Slack, Meg Powell-Chandler, Alex Burns, Rory Gribbell, Emily Davies and Ben Gascoigne/Declan Lyons
On Zoom: Mark Sweeney (CO) and Ollie Illott
- 1830-1900 Meeting with Simon Case
- 1915-1920 Phone call with Chief of Defence Staff (CDS) + Jaimie Norman, Dan Rosenfield, John Bew and Martin Reynolds

Tuesday 12 January

- 0856 To office
- 0930-1044 Cabinet

- 1045-1120 Scotland meeting + Dan Rosenfield, Martin Reynolds, Oliver Lewis and Will Gelling
- 1120 Prep time for Liaison Committee (read briefing pack) + Nicholas Howard and Declan Lyons
- 1215-1245 Lunch
- 1255-1300 Prep time for Vaccines Update + Will Musker
- 1255-1316 Adana phone call
- 1317-1425 Vaccine Deployment update (Zoom) + SoS/DHSC, Minister for Vaccine Deployment, CDS, Emily Lawson, Simon Stevens, Dan Rosenfield, Simon Case, Simon Ridley, Will Musker, James Slack, Brigadier Phil Prosser and Dr Nikki Kanani
On Zoom: Ed Lister, Henry Cook, Allegra Stratton, Rosie Bate-Williams, James Bowler, Stephen Lovegrove, Chris Whitty (CMO) and Patrick Vallance (CMA)
- 1426-1439 Prep time for Union Strategy meeting + Will Gelling, Martin Reynolds, Dougie Smith and Nadine McNally
- 1439-1540 Meeting on Union Strategy + Michael Gove, Henry Newman, Simon Case, Dan Rosenfield, Martin Reynolds, Allegra Stratton/James Slack, Dougie Smith, Luke Graham, Kay Withers, Oliver Lewis, Will Gelling, John Bew and Nadine McNally
- 1540-1638 Small Group PMQs prep meeting + Jack Doyle, Leonora Campbell, Declan Lyons, Nicholas Howard and Joshua Kossoff
- 1638-1653 Meeting with Simon Case and Martin Reynolds
- 1653-1748 Box work
- 1748-1850 MP engagement meetings/calls
- 1855-1930 Meeting with Iain Duncan Smith MP + Dan Rosenfield and Ben Gascoigne

Wednesday 13 January

- 0700-0730 Personal training with Harry Jameson
- 0900-0930 Office meeting (Zoom) + Chancellor of the Exchequer, Chief Whip, Simon Case, Dan Rosenfield, Ed Lister, Martin Reynolds, Stuart Glassborow, Ben Gascoigne, Munira Mirza, James Slack, Allegra Stratton and James Bowler
On Zoom: Helen MacNamara, Henry Cook, Meg Powell-Chandler, Jack Doyle, Jamie Davies, Declan Lyons, Simon Ridley, Nikki Da Costa, Rosie Bate-Williams, Liam Booth-Smith, Alex Burghart MP and Trudy Harrison
- 0930-1015 Dashboard meeting (Zoom)
- 1015-1030 Reading PMQ scripts
- 1041-1045 Phone call with Marcus Rashford + James Slack, Jack Doyle and Martin Reynolds

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1045-1115 PMQs prep meeting (Zoom)
 1115-1145 Prep time for PMQs
 1145 Depart No10 for HoC
 1146 Arrive at HoC + Declan Lyons
 1147-1156 With Declan Lyons and Nicholas Howard
 1200 PMQs (Chamber)
 1252-1311 Tea Rooms + Alex Burghart MP
 1314-1328 With Alex Simpson (constituency staff)
 1331-1525 With Nicholas Howard, Henry Cook, Declan Lyons, Meg Powell-Chandler, Jonno Evans, Michael Gove and Henry Newman and Munira Mirza
 1535 Depart for Liaison Committee
 1540-1730 Liaison Committee (Boothroyd Room, PCH)
 1737 Return to No10
 1737-1751 Post Liaison Committee chat with Nicholas Howard, Declan Lyons, Ben Gascoigne and Dan Rosenfield
 1751-1830 In office
 1850-1910 With Dan Rosenfield
 1913 To Flat

Thursday 14 January

0859 To office
 0901-0939 Office meeting (Zoom) + Chancellor of the Exchequer, Chief Whip, Simon Case, Dan Rosenfield, Ed Lister, Martin Reynolds, Stuart Glassborow, Ben Gascoigne, Munira Mirza, James Slack, Allegra Stratton and James Bowler
 On Zoom: Helen MacNamara, Henry Cook, Meg Powell-Chandler, Jack Doyle, Jamie Davies, Declan Lyons, Simon Ridley, Nikki Da Costa, Rosie Bate-Williams, Liam Booth-Smith, Alex Burghart MP and Trudy Harrison
 0940-0948 With Martin Reynolds
 0948-0950 With Greg Gardner and Kiki Panayi
 0951-1013 Recording video messages for centenaries of Latvia and Estonia/Africa Investment Summit Anniversary Event/Political recording
 1020 Prep time for Transition meeting
 1030-1133 Transition update meeting (Zoom) + Chancellor of the Exchequer/Chief Secretary to the Treasury, Michael Gove, Simon Case, Dan Rosenfield, Ed Lister, Jess Glover, Emma Churchill, Oliver Lewis and Jonno Evans

On Zoom: SoS/DfT, SoS/Defra, SoS/BEIS, Greg Hands (Minister for Trade), Michael Young, Jim Harra, Brendan Threlfall and James Slack

- 1134-1150 Prep time for call with CEO of Nissan + Oliver Christian, Emily Beynon and Isabella Craig
- 1152-1222 Virtual meeting with Makoto Uchida (CEO, Nissan Motor Company) + Oliver Christian and Nigel Pargiter (BEIS) Gianluca de Ficchy (European Chairman, Nissan Motor Company) Friederike Kienitz (Vice-President Legal and External Affairs **or** Richard Gard (General Manager, External and Government Affairs Europe, Nissan)
- 1223 To Flat
- 1300 Return to office
- 1301-1315 Phone call with Jon Moynihan + Ben Elliot
- 1316-1325 Phone call with Sir Henry Angst + Ben Elliot
- 1325-1400 MP engagement meetings/calls
- 1400-1417 With David Frost, Ben Gascoigne and Declan Lyons
- 1417-1427 With Dan Rosenfield
- 1427-1438 Reading time for NHS capacity meeting
- 1438-1521 NHS capacity (Zoom) + Michael Gove, SoS/DHSC, CST, Simon Stevens, Amanda Pritchard, Dan Rosenfield, Stuart Glassborow, Malcolm Reid, Simon Case, Sapana Agrawal, Munira Mirza, Will Warr, James Slack and Rosie Bate-Williams
- On Zoom: Chris Whitty (CMO), Patrick Vallance (CMA), Ollie Ilott, Ed Lister, Henry Cook, Helen MacNamara, James Bowler, Kathy Hall, Lee McDonough, Nin Pandit, Steve Powis, Ed Middleton and Ben Gascoigne
- 1523-1613 Meeting on Vaccines (Zoom) + Dan Rosenfield, Will Warr, Emily Lawson, Minister for Vaccine Deployment, Simon Case and SoS/DHSC
- On Zoom: Simon Ridley/James Bowler, Henry Cook, James Slack, Stuart Glassborow/Martin Reynolds
- 1615-1642 Domestic Policy Narrative meeting + Simon Case, Stuart Glassborow, Dan Rosenfield, Munira Mirza, Patrick Curry, Meg Powell-Chandler and James Slack
- 1642-1645 With Stuart Glassborow and Ben Gascoigne
- 1645-1650 Prep time for phone call with Prime Minister Conte of Italy
- 1651-1707 Phone call with Prime Minister Conte of Italy + Ed Lister, Martin Reynolds, Stuart Glassborow, Will Gelling, Jonno Evans, Jaimie Norman, Sian Eastment, Greg Gardner, David Quarrey, Jess Seldon, Stephanie Lis, Jonathan Black, Caroline Anning, Georgie Barker and Kiki Panayi

- 1726-1729 Pre-brief for Pfizer call + Will Musker, Martin Reynolds and Dan Rosenfield
- 1730-1750 Virtual meeting with Albert Bourla (CEO, Pfizer) (Zoom) + Ed Lister, Dan Rosenfield, Stuart Glassborow, Will Musker, Madelaine McTernan (BEIS), Jonathan Van-Tam, Henry Cook, Chris Whitty (CMO) and James Bowler
- 1750-1803 In office alone
- 1904-1925 Meeting in MMR + Simon Case, Martin Reynolds, Dan Rosenfield and Simon Gass
- 1927 To Flat
- 1947-2015 Walk

Friday 15 January

- 0700-0730 Personal training with Harry Jameson
- 0841 To office
- 0842-0900 Reading alone
- 0900-0928 Office meeting (Zoom) + Chancellor of the Exchequer, Chief Whip, Simon Case, Dan Rosenfield, Ed Lister, Martin Reynolds, Stuart Glassborow, Ben Gascoigne, Munira Mirza, James Slack, Allegra Stratton and James Bowler
On Zoom: Helen MacNamara, Henry Cook, Meg Powell-Chandler, Jack Doyle, Jamie Davies, Declan Lyons, Simon Ridley, Nikki Da Costa, Rosie Bate-Williams, Liam Booth-Smith, Alex Burghart MP and Trudy Harrison
- 0930-1005 COVID – Date Update (Zoom) + Simon Case, SoS/DHSC, Dan Rosenfield, Ed Lister, Martin Reynolds/Stuart Glassborow, Imran Shafi, Henry Cook, Rosie Bate-Williams, James Bowler and James Slack
On Zoom: Chris Whitty (CMO), Patrick Vallance (CMA), Simon Stevens, Simon Ridley, Steffan Jones, Will Warr, Meg Powell-Chandler, Jack Doyle, Sophia True, Rob Harrison, Ben Warner, Dido Harding, Will Musker, Kathy Hall, Rughuv Bhasin and Allegra Stratton
- 1005-1010 With Patrick Vallance and Dan Rosenfield
- 1010-1030 Prep time for bilateral with Chancellor of the Exchequer + Stuart Glassborow, Dan Rosenfield, Ed Lister and Simon Case
- 1030-1142 Bilateral with Chancellor of the Exchequer + Stuart Glassborow, Dan Rosenfield, Ed Lister and Simon Case
- 1142-1150 Reading papers in office
- 1150-1158 Prep time for meeting on welfare/poverty + Eliza Ackland, Stuart Glassborow, Munira Mirza and Dan Rosenfield

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- 1158-1250 Session on welfare/poverty with Chancellor of the Exchequer and
Therese Coffey (SoS/DWP) + Eliza Ackland, Stuart Glassborow,
Munira Mirza and Dan Rosenfield
- 1250-1258 With Dan Rosenfield
- 1300-1338 Lunch and prep time for COVID O meeting + Imran Shafi, Will
Musker, Henry Cook, Simon Case and Olivia Shillabeer
- 1339-1449 COVID O meeting (Zoom) + Simon Case, Dan Rosenfield, Martin
Reynolds, Ed Lister, James Bowler, Simon Ridley, James
Slack/Allegra Stratton and Henry Cook,
On Zoom: Gemma Ungood-Thomas, Rosie Bate-William, Chris
Whitty (CMO), Patrick Vallance (CMA) and Jess Glover
- 1434-1438 Madeline McTernan and Minister Zahawi join via phone
- 1455-1549 Prep time for Press Conference + Will Musker, Imran Shafi, Henry
Cook, Tim Kiddell, Rosie Bate-Williams and Jack Doyle
- 1600 Chris Whitty (CMO) and Patrick Vallance (CMA) join
- 1700 Press Conference
- 1755-1809 With Ben Gascoigne and Allegra Stratton
- 1809-1856 Meeting on Free School Meals (Zoom) + Simon Case, Dan
Rosenfield, Stuart Glassborow, Allegra Stratton, Meg Powell-
Chandler, James Slack, Munira Mirza and Alex Burns
On Zoom: Ollie Ilott, Tom McCarthy Evenson, Rory Gribbell,
Nikki Da Costa, Ben Gascoigne/Declan Lyons, Chris James,
Patrick Curry and Jean-Andre Pragar
- 1900-1935 With Gavin Williamson (SoS/DfE) + Alex Burns
- 1902 Alex Burns departs meeting
- 1935-1949 Phone call with Dr Albert Bourla (CEO, Pfizer) + Will Musker,
Martin Reynolds and Dan Rosenfield
- 1955-2003 With Munira Mirza and Martin Reynolds
- 2005 To Flat

Saturday 16 January*No10*

- 1400-1443 Walk with Wilfred and Dilyn

Sunday 17 January*No10*

- 0920 Depart for run at Buckingham Palace
- 1035 Return to No10
- 1700-1836 Private meeting with Richard Sharp (next BBC Chair – to start in
February)

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Monday 18 January

- 0707-0804 Personal training with Harry Jameson
- 0900-0902 Covid test (before visit)
- 0902-0930 Office meeting (Zoom) + Chancellor of the Exchequer, Chief Whip, Simon Case, Dan Rosenfield, Ed Lister, Martin Reynolds, Stuart Glassborow, Ben Gascoigne, Munira Mirza, James Slack, Allegra Stratton and James Bowler
On Zoom: Helen MacNamara, Henry Cook, Meg Powell-Chandler, Jack Doyle, Jamie Davies, Declan Lyons, Simon Ridley, Nikki Da Costa, Rosie Bate-Williams, Liam Booth-Smith, Alex Burghart MP and Trudy Harrison
- 0930-1010 Dashboard meeting (Zoom)
- 1010-1058 Meeting with Simon Case + Dan Rosenfield
- 1105 Depart No10 for visit to Oxford Biomedica (with bikes)
- 1205 Arrive Oxford Biomedica (Alec Issigonis Way, Oxford Business Park, Oxford OX4 2ZY). Met by John Dawson (CEO)
Meeting with John Dawson (CEO) and Nick Page (COO) + Will Musker
- 1236 Move to changing room to change
- 1245 Observe vaccine-manufacturing lab through window
- 1256 Change out of PPE and into lab PPE
- 1302 Meet scientists in micro-lab and pick up medical palette
- 1311 Change out of PPE. Move to goods-in warehouse and put on hi-vis jacket
- 1313 Walk down aisle in goods-in warehouse and see products used in vaccine manufacturing
- 1319 Digi clip
- 1325 Move back to meeting room for media prep
- 1326 Media prep
- 1341 Broadcast clip
- 1353 Group photo
- 1356 Depart for No10 (with bikes)
- 1429-1432 Phone call with US Ambassador Woody Johnson + Will Gelling, Ben Gascoigne, Martin Reynolds and Ed Lister (car)
- 1453 Return to No10. Up to Flat
- 1509 To office
- 1510-1527 Phone call with Dr Albert Bourla (Pfizer) + Jack Doyle, James Slack and Martin Reynolds
- 1527-1529 Follow up on Pfizer call + Dan Rosenfield, Martin Reynolds, Ed Lister, Henry Cook and Will Musker
- 1545-1550 Prep time for Build Back Better Business Council + Dan Rosenfield and Oliver Christian

- 1550-1600 In office
- 1615-1729 Build Back Better Business Council meeting (MS Teams) +
Chancellor of the Exchequer, SoS/BEIS, SoS/DIT, Minister
Zahawi and Oliver Christian
Isabel Dedring, Arup
Leo Quinn, Balfour Beatty
Rachel Lord, Blackrock
Stephen Welton, BGF
Bernard Looney, BP
Sean Doyle, BA
Philip Jansen, BT
Poppy Gustafsson OBE, Darktrace
Penny James, Direct Line Group
Ronan Harris, Google
Emma Walmsley DBE, GSK
Lord Paul Deighton, Heathrow
Mark E Tucker, HSBC
Thierry Bolloré, Jaguar Land Rover
Sharon White, John Lewis Partnership
Dame Carolyn McCall DBE, ITV
Robert MacLeod, Johnson Matthey
Cressida Hogg CBE, Landsec
Nigel Wilson, Legal and General
Dame Vivian Hunt, McKinsey
Ron Kalifa OBE, Network International
Karen Jones, Prezzo
Laxman Narasimhan, Reckitt Benckiser
Liv Garfield CBE, Severn Trent
Carol Ennis, Siemens
Martin Murphy, Syncona
Ken Murphy, Tesco
Alan Jope, Unilever
Charlotte Hogg, Visa Group
Ian Wood GBE, Wood
- 1734-1748 Prep time for meeting with CEO of Jaguar Land Rover +
SoS/BEIS, Oliver Christian, Dan Rosenfield and Eliza Ackland
- 1749-1815 Virtual meeting with Thierry Bolloré (CEO, Jaguar Land Rover) +
SoS/BEIS, Hannah Boardman (BEIS), Oliver Christian, Dan
Rosenfield and Eliza Ackland
- 1820-1830 Meeting with Emily Beynon re AMBLE + Simon Case
- 1845-1855 Phone call with Alice Robinson + Ben Gascoigne

Tuesday 19 January

- 0906-0932 Office meeting (Zoom) + Martin Reynolds, Dan Rosenfield, Ed Lister, Simon Case, James Bowler, Chancellor of the Exchequer and Chief Whip
- 0933-1017 Cabinet (Zoom) – photo at top of Cabinet with G7 mug
- 1017-1026 Meeting with Will Gelling, Dan Rosenfield and Martin Reynolds
- 1029-1049 Prep time for National Economy and Recovery Taskforce + Emily Beynon, Liam Booth-Smith, Stuart Glassborow, Dan Rosenfield and Munira Mirza
- 1100-1206 National Economy and Recovery Taskforce (Zoom) + Emily Beynon, Liam Booth-Smith, Stuart Glassborow, Dan Rosenfield and Munira Mirza
- 1211-1239 Lunch with David Frost
- 1240-1245 Prep time for meeting with Sir Peter Hendy + Olivia Shillabeer and Dan Rosenfield
- 1247-1315 Meeting with Sir Peter Hendy (Chair, Network Rail), + Benjamin Smith (DfT), Dan Rosenfield, Ed Lister and Olivia Shillabeer
On Zoom: Andrew Gilligan, Luke Graham, Katie Ostheimer and Martin Reynolds
- 1320-1335 Prep time for NSC + Jaime Norman, Will Gelling, David Quarrey, Greg Gardner, John Bew and David Frost
- 1336-1445 National Security Council
- 1448 Return to office
- 1448-1452 Quick meeting with Ann Sindall
- 1452-1522 Small Group – PMQs prep meeting + Nicholas Howard, Declan Lyons and Joshua Kossoff
- 1530-1556 Meeting to discuss Universal Credit (Zoom) + Dan Rosenfield, Ed Lister, Martin Reynolds, Stuart Glassborow, Munira Mirza, James Slack, Allegra Stratton, Simon Case, Ben Gascoigne/Declan Lyons and Eliza Ackland
On Zoom: Patrick Curry, Jean-Andre Prager, Thomas McCarthy-Evenson, Louise Phillips and Katie Smith
- 1556-1600 With David Frost and Oliver Lewis
- 1600-1615 Prep time for bilateral with SoS/Defra + Greg Gardner, Dan Rosenfield
- 1615-1710 Bilateral with SoS/Defra + Simon Case, Dan Rosenfield, Ed Lister, Martin Reynolds/Stuart Glassborow, David Frost, Oliver Lewis, James Slack, Munira Mirza, Greg Gardner, Sam Richards and Emma Pryor (Defra)
On Zoom: Ben Gascoigne
- 1715-1816 Vaccine Deployment update (Zoom) + SoS/DHSC, Minister for Vaccine Deployment, Emily Lawson, Simon Stevens, Madelaine

Madelaine McTernan, Dan Rosenfield, Simon Case, Henry Cook, Simon Ridley/James Bowler, James Slack and Brigadier Phil Prosser

On Zoom: SoS/MHCLG, Ed Lister, Allegra Stratton, Rosie Bate-Williams, Simon Ridley/James Bowler, Will Musker, Chris Whitty (CMO), Patrick Vallance (CMA), Jonathan Van Tam and Eleanor Kelly

1816-1819 In office with Clare Brunton, Dan Rosenfield and Martin Reynolds
 1921-1836 Private meeting with Chloe Smith MP (Zoom)
 1836-1843 Reading in office + Martin Reynolds
 1844-1853 Quick word with Jack Doyle + Martin Reynolds, Dan Rosenfield, Ben Gascoigne and Declan Lyons
 1853-1856 With Dan Rosenfield
 1857 To Flat

Wednesday 20 January

0700-0730 Personal training with Harry Jameson
 0852 To office
 0852-0856 With Dan Rosenfield
 0858-0928 Office meeting (Zoom) + Chancellor of the Exchequer, Chief Whip, Simon Case, Dan Rosenfield, Ed Lister, Martin Reynolds, Stuart Glassborow, Ben Gascoigne, Munira Mirza, James Slack, Allegra Stratton and James Bowler
 On Zoom: Helen MacNamara, Henry Cook, Meg Powell-Chandler, Jack Doyle, Jamie Davies, Declan Lyons, Simon Ridley, Nikki Da Costa, Rosie Bate-Williams, Liam Booth-Smith, Alex Burghart MP and Trudy Harrison MP
 0930-1014 Dashboard meeting (Zoom)
 1015-1042 Reading PMQ scrips + Declan Lyons
 1042-1123 PMQs prep meeting
 1123-1141 Prep time for PMQs
 1142 Depart No10 HoC
 1145 Arrive at HoC + Nicholas Howard, Declan Lyons and Ben Gascoigne
 1158 To Chamber + Nicholas Howard, Joshua Kossoff and Trudy Harrison
 1204-1243 PMQs (Chamber)
 1247 Return to office (HoC)
 1252-1305 Lunch in office
 1305 MP Engagement meetings commence with Sir Graham MP + Ben Gascoigne
 1310 Chief Whip joins meeting

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1333 Sir Graham Brady MP departs
 1333 Liam Fox MP joins meeting
 1355 Liam Fox MP departs
 1357 Chief Whip departs
 1400-1443 Association of Conservative Peers meeting (Teams)
 1444-1455 Meeting with constituency staff
 1455-1505 Meeting with Ann Sindall
 1511 Depart HoC for No10
 1515 Return to No10
 1517-1545 (Drop in) Dashboard demonstration and meeting with G38 – on priorities + Laura Gilbert, Munira Mirza and Stuart Glassborow
 1601-1641 COBR meeting on Floods (Zoom) + Greg Gardner and Maya Kolade
 1647-1657 Record video clips: Biden and Flooding + Allegra Stratton
 1715-1830 COVID strategy meeting + Chancellor of the Exchequer, Simon Case, James Bowler, Simon Ridley, Emma Payne (Taskforce), Dan Rosenfield, Ed Lister, Henry Cook, James Slack, Rosie Bate-Williams, Imran Shafi, Stuart Glassborow, Chris Whitty (CMO) and Patrick Vallance (CMA)
 1830-1856 Phone call with Her Majesty The Queen
 1900 To Flat

Thursday 21 January

Flooding visit

0808 Depart No10 for Wellington Barracks (with bikes)
 0816 Depart Wellington Barracks for Greater Manchester Airport on RAF helicopter
 0933 Arrive at Greater Manchester Airport and depart for Old Bedians Sports Centre (Millgate Lane, Didsbury M20 5QX)
 1007 Arrive Old Bedians Sports Centre. Met by Emma Howard Boyd (Chair, Environment Agency)
 1010 Situation update and briefing meeting with Emma Howard Boy (Chair, Environment Agency), Lesley Worswick (Environment Agency Area Director for Greater Manchester) and Pete Costello (Environment Agency Manager for Didsbury) + Dan Rosenfield and Greg Gardner
 Put on Environment Agency High Vis
 1042 Depart for flood defence inlet station by car
 1045 Walk down to inlet flood defence and see flood defences in operation
 1100 Digi clip

1107 Depart for Withington Golf Club (243 Palatine Road M20 2UE) by car
 1119 Walk down Palatine Road and meet Environment Agency workers setting up flood defences
 1134 Media prep
 1140 Broadcast clip
 1150 Depart for Greater Manchester Airfield (with bikes)
 1256 Depart for Wellington Barracks by RAF helicopter
 1406 Arrive Wellington Barracks and depart for No10 (with bikes)
 1413 Return to No10
 1414-1424 With Ann Sindall + lunch
 1425-1429 Prep time for meeting with Holocaust survivor + Maya Kolade, Tim Kiddell, Helen Cook and Shelley Williams-Walker
 1429-1511 Virtual meeting with Holocaust survivor + Ben Gascoigne, Shelley Williams-Walker, Tim Kiddell, Helen Cook and Maya Kolade
 1512-1536 Vaccine Deployment – Operational Update + Will Musker, Simon Case and Emily Lawson
 1544-1600 Treasury Solicitor candidate interview with Stephen Braviner + Ian Watmore and Martin Reynolds
 1603-1629 Treasury Solicitor candidate interview with Susanna McGibbon + Ian Watmore and Martin Reynolds
 1637-1653 Prep time for political interview + Ben Gascoigne and Declan Lyons
 1659 Depart No10 for CCHQ + Shelley Williams-Walker
 1705 Townhall with Association Chairs (CCHQ)
 1851 Return to No10
 1855-1927 Meeting with Conor Burns MP + Dan Rosenfield
 1927-1955 With Dan Rosenfield
 2002 To Flat

Friday 22 January

0852 To office
 0900-0925 Office meeting (Zoom) + Chancellor of the Exchequer, Chief Whip, Simon Case, Dan Rosenfield, Ed Lister, Martin Reynolds, Stuart Glassborow, Ben Gascoigne, Munira Mirza, James Slack, Allegra Stratton and James Bowler
 On Zoom: Helen MacNamara, Henry Cook, Meg Powell-Chandler, Jack Doyle, Jamie Davies, Declan Lyons, Simon Ridley, Nikki Da Costa, Rosie Bate-Williams, Liam Booth-Smith, Alex Burghart MP and Trudy Harrison

- 0930-1015 COVID – Date Update (Zoom) + Simon Case, Dan Rosenfield, Ed Lister, Martin Reynolds/Stuart Glassborow, Imran Shafi, Henry Cook, Rosie Bate-Williams, James Bowler, James Slack and Ollie Illott
On Zoom: SoS/DHSC, Chris Whitty (CMO), Patrick Vallance (CMA), Simon Stevens, Simon Ridley, Steffan Jones, Will Warr, Meg Powell-Chandler, Jack Doyle, Sophia True, Rob Harrison, Ben Warner, Dido Harding, Will Musker, Kathy Hall, Raghuv Bhasin, Allegra Stratton, Clare Gardiner, Shona Dunn, Ed Middleton, Amanda Pritchard and Sapana Agrawal
- 1017-1045 Record a video message for Indian Republic Day
- 1045-1103 Prep time for interview + Ben Gascoigne and Declan Lyons
- 1103-1130 In office alone reading
- 1130-1230 Private meeting/interview with Professor Singh
- 1230-1259 Lunch
- 1259-1303 Pre-brief for DCMS meeting + Gemma Ungood-Thomas
- 1303-1352 Teach in with key DCMS officials on OpenRAN technology (Zoom) + Gemma Ungood-Thomas, Dan Rosenfield, Ed Lister, Munira Mirza and Martin Reynolds
On Zoom: Susannah Storey, Scott Bailey, Ian Levy, Alex Burns/Ollie Illott, Katie Ostheimer, Andrew Gilligan and Imran Shafi
- 1400-1500 Bilateral meeting with the Home Secretary (Zoom) + Matthew Ryroft (Perm Sec/Home Office), Simon Case, Dan Rosenfield, Martin Reynolds/Stuart Glassborow, Munira Mirza and Gemma Ungood-Thomas
On Zoom: Joel Winton, Mark Sweeney, James Slack, Roz Campion (PPS/HO) and Hannah Guerin (Spad/HO)
- 1500-1533 Prep time for Press Conference
- 1533-1555 Virtual meeting with Foxholes Care Home + Maya Kolade
Welcome by Neil Gandecha (Estate Manager, Foxholes)
Introductions to some of the residents and staff
Watch Jeanette Shadbolt (resident) receive COVID-19 vaccine
Speak with Jeanette Shadbolt (resident) and nurse
- 1600-1700 Prep time for Press Conference
- 1800-1854 Box work + Dan Rosenfield
- 1854 To Flat

Saturday 23 January*No10*

- 1106 Depart No10 for Archbishop Park to meet Rachel Johnson (sister) + Dilyn

- 1212 Return to No10
- 1847 Pre-brief meeting for phone call with President Biden + Dan Rosenfield, David Frost, Will Gelling, Martin Reynolds, John Bew, David Quarry and Charlotte
- 1944-2020 Secure phone call with President Biden + Martin Reynolds, Will Gelling, David Frost, David Quarry and Charlotte Bransgrove

Sunday 24 January*No10*

- 1110-1155 Run
- 1720-1816 1-2-1 meeting with Chancellor of the Exchequer

Monday 25 January

- 0645-0715 Personal training with Harry Jameson
- 0730-0740 COVID test
- 0816 Depart No10 for Harrow Vaccination Centre visit (with bikes)
- 0850 Arrive at the Hive Stadium (Camrose Avenue, London HA8 6AG).
Met by Dr Meena Thakur, Lead Doctor
- 0853 Walk pitch-side with Dr Meena Thakur
- 0856 Pack a vaccination box for the mobile vaccination team
- 0859 Watch nurse check and prepare vaccine
- 0905 Meet patient and NHS staff talking through pre-vaccination checks
Watch patient receive vaccination
Meet patients after their vaccination with volunteers
- 0910 Digi clip
- 0915 Meet mobile vaccination team at their vehicle
- 0916 Prep
- 0937 Broadcast clip
Regional clip
- 0945 Photo with NHS staff and volunteers
Photo with stadium staff
- 0954 Depart for No10 (with bikes)
- 1034 Return to No10
- 1038-1044 Phone call with Julia Gillard (Chair of Global Partnership for Education) + Martin Reynolds, Tara Soomro, Georgie Barker, Caroline Anning, David Quarry, Sian Eastment and Kiki Panayi
- 1121-1158 Dashboard meeting (Zoom) + Henry Cook, Ollie Illott and Cabinet Office officials
- 1204-1213 Prep time for meeting with Mark Carney + Tara Soomro, Stuart Glassborow and Dan Rosenfield
- 1214-1232 Meeting with Mark Carney (Brookfield Asset Management) (Zoom) + Tara Soomro, Stuart Glassborow and Dan Rosenfield

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- 1234-1300 Prep time for bilateral with Chancellor of the Exchequer + Stuart Glassborow and Dan Rosenfield
- 1303-1419 Bilateral with Chancellor of the Exchequer + Stuart Glassborow, Dan Rosenfield, Ed Lister and Liam Booth-Smith
- 1419-1459 (Drop in) to Alok Sharma's meeting with Hugo Dixon (Finance journalist who writes InFacts, The Guardian, The Times, The Financial Times, Politico and other publications) + Tara Soomro
- 1459-1503 With Stuart Glassborow and Martin Reynolds
- 1503-1539 Meeting with Michael Gove (CDL) on Public Service Recovery + Simon Case, Stuart Glassborow, Martin Reynolds, Dan Reynolds and cabinet office officials
- 1540 Prep time for meeting with Lord Livingston + Ollie Ilott
- 1545-1640 Meeting with Lord Livingston about his diversification strategy (Zoom) + SoS/DCMS, Ollie Ilott, Dan Rosenfield, Ed Lister, Munira Mirza, Katie Ostheimer, Andrew Gilligan and Martin Reynolds
On Zoom: Lord Livingston, Matt Warman (Minister for Digital Infrastructure), Ian Levy (NCSC), Susannah Storey (DCMS), Scott Bailey (DCMS), Mike Crowhurst (DCMS), Hattie Davison (DCMS) and Stephanie Lis
- 1641-1647 Prep time for meeting with SoS/BEIS + Anouka Dhadda, Emily Beynon and Sam Richards
- 1649 Meeting with SoS/BEIS on offshore wind pipeline (Zoom) + Simon Case, Ed Lister, Martin Reynolds/Stuart Glassborow, Dan Rosenfield, Anouka Dhadda, Emily Beynon, Sam Richards and Sarah Redwood (BEIS)
On Zoom: Allegra Stratton
- 1745-1804 Meeting with Simon Case + Dan Rosenfield
- 1805-1917 COVID update + Chancellor of the Exchequer, Simon Case, James Bowler, Simon Ridley, Emma Payne, Dan Rosenfield, James Slack, Rosie Bate-Williams, Imran Shafi, Stuart Glassborow, Henry Cook, Ed Lister, Chris Whitty (CMO), Patrick Vallance (CMA) and Gemma Ungood-Thomas
- 1919-1940 With Dan Rosenfield
- 1942 To Flat

Tuesday 26 January

- 0830 To office. Box work.
- 0858-0925 Office meeting
- 0930-1032 Cabinet

- 1040-1144 With Simon Case discussing letter from Home Secretary + Dan Rosenfield, Rosie Bate-Williams, Jack Doyle, Gemma Ungood-Thomas, Martin Reynolds, James Slack and Ed Lister
- 1144-1145 Prep time for meeting with Michael Barber
- 1145-1219 Delivery Review meeting with Michael Barber (Delivery Associates) + Dan Rosenfield and Stuart Glassborow
- 1220-1225 With Dan Rosenfield discussing Parliamentary Statements tomorrow
- 1225-1230 MP Engagement Meetings + Chief Whip, Ben Gascoigne, Declan Lyons and Dan Rosenfield
- 1230-1330 Lunch with the Chief Whip
- 1336-1430 Meeting on Union Strategy and Spending + Michael Gove, Chancellor of the Exchequer, SoS/Scotland, Simon Case, Dan Rosenfield, Will Gelling, Oliver Lewis, Luke Graham, Nadine McNally, Kay Withers, Dougie Smith and Martin Reynolds/Stuart Glassborow
- 1430-1549 Prep time for Press Conference + James Slack, Tim Kiddell, Imran Shafi, Jack Doyle and Dan Rosenfield
- 1600-1615 With Clare Brunton, Dan Rosenfield, James Slack, Oliver Illott and Henry Cook
- 1631-1702 With Shelley Walker-Williams, Imran Shafi, Jack Doyle, Will Musker, Chris Whitty (CMO), Henry Cook, Gemma Ungood-Thomas, Dan Rosenfield, James Slack and Simon Stevens
- 1705-1736 Press Conference
- 1738-1740 With Martin Reynolds
- 1740-1759 With Declan Lyons and Ben Gascoigne
- 1759-1805 With Shelley Williams-Walker
- 1805-1826 Prep time for COVID O meeting + Gemma Ungood-Thomas, Simon Case, James Slack, Martin Reynolds, Henry Cook, Rosie Bate-Williams, Dan Rosenfield, Ed Lister and Simon Ridley
- 1827-1927 COVID O meeting on Borders (Zoom) + Dan Rosenfield, Ed Lister, Gemma Ungood-Thomas, Henry Cook, Simon Case and Simon Ridley
On Zoom: Allegra Stratton, James Slack, Alice Brooksbank and Rosie Bate-Williams
- 1929-1940 With Dan Rosenfield

Wednesday 27 January

- 0700-0742 Personal training with Harry Jameson
- 0859 To office
- 0900-0925 Prep time for COVID O meeting

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0925-1012 COVID O meeting on Schools (Zoom) + Simon Case, Dan Rosenfield, Henry Cook, James Bowler, Kathy Hall, Stuart Glassborow, Ollie Ilott, James Slack and Michael Gove
On Zoom: Ed Lister, Imran Shafi, Rosie Bate-Williams, Emma Payne and TF Secretariat

1013-1035 Read statement + Declan Lyons, Tim Kiddell, Imran Shafi, Henry Cook, James Slack, Oliver Lewis, Jack Doyle and Rosie Bate-Williams

1035-1052 Reading PMQ scripts + Ben Gascoigne and Declan Lyons

1053-1125 PMQs prep meeting

1125-1140 Prep time for PMQs/statement

1143 Depart No10 for HoC

1146 Arrive at HoC + Nicholas Howard, Declan Lyons and Alex Burghart MP

1157 To Chamber for PMQs

1243 Return to HoC office + Imran Shafi, Ollie Ilott, Ben Gascoigne, Declan Lyons, Henry Cook and Nicholas Howard

1243-1252 Phone call with Cabinet + Chris Whitty (CMO), Patrick Vallance (CMA), Trudy Harrison MP, Dan Rosenfield, Martin Reynolds, Gemma Ungoed-Thomas, James Slack, Jack Doyle, Ben Gascoigne, Declan Lyons, Simon Case, Helen MacNamara, Mark Sweeney, James Bowler, Rob Kramer and Emily Carder

1322 To Chamber for Statement on COVID-19

1446 Return to HoC office with Vaccines Minister

1452 Vaccines Minister departs

1502 Depart HoC for No10

1503 Return to No10

1510-1630 Prep time for Press Conference + Jack Doyle, Imran Shafi, Henry Cook, Rosie Bate-Williams, Tim Kiddell and James Slack

1630-1701 Press Conference prep + Patrick Vallance (CMA), Jonathan Van Tam, James Slack and Jack Doyle

1701-1740 Press Conference

1740-1750 With Ann Sindell

1750-1756 With Ben Gascoigne

1756-1758 COVID test (ahead of visit)

1758-1830 Box work

1830-1845 Phone call with Her Majesty The Queen

1845 To Flat

Thursday 28 January

0811 Depart No10 for Northolt (with bikes)

0830-0838 Political phone call with Malcolm Healey + Ben Gascoigne (car)

0841 Arrive at Northolt
0845 Digi clip on tarmac
0900 Depart for Glasgow on RAF 146
1006 Arrive at Glasgow Airport and depart for visit (with bikes)
1025 Arrive Glasgow Lighthouse Lab (Queen Elizabeth Teaching and Learning Centre, University Hospital, 1345 Govan Road, Glasgow G51 4TF). Met by Professor Dame Anna Dominiczak (Director of Laboratories, DHSC), Dr Harper VanSteenhouse (Director of Glasgow Lighthouse Lab) and Dr Carol Clugston (Glasgow University)
1026 Walk and talk with Dr Harper VanSteenhouse
1030 Help unpack PCR Covid tests with staff
1033 Put on additional PPE
1040 Meet scientists unpacking patient samples
1045 Move to third floor
1045 Meet scientists processing samples
1050 Meet scientists purifying virus
1100 Look at PCR equipment analysing test results
1106 Digi clip
1110 Remove PPE and bid farewell to host
1119 Depart for military visit (with bikes)
1137 Arrive at Glasgow Club Castlemilk (28 Dougrie Road, Glasgow G45 9NH). Met by Brigadier Robin Lindsay and Major Scott Menzies
1138 Short briefing with Brigadier Robin Lindsay and Acting Lieutenant Colonel Alexander Marjoribanks
1140 Meet military personnel setting up a mass vaccination centre
1150 Digi clip
1154 Depart for visit (with bikes)
1235 Arrive at Valneva (Oakbank Park Road, Livingston EH53 0TG). Met by David Lawrence, CFO
1239 Meeting with senior team at Valneva + Will Gelling
David Lawrence, CFO
Frances Muir, Site Director
Jon Baker, Director of Quality Operations
Alister Jack, SoS/Scotland
1319 Put on PPE
1322 Look at scientists manufacturing the vaccine through a window with Frances Muir, Site Director
1330 Change PPE
1336 Meet scientists in micro-lab
1345 Digi clip

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1351 Prep
 1410 Broadcast clip
 1420 Remove PPE and bid farewell to host
 1422 Depart for Edinburgh (with bikes)
 1452 Arrive at Queen Elizabeth House (Sibbald Walk, Edinburgh EH8).
 Met by Alister Jack (SoS/Scotland)
 1455 Lunch and refresh
 1458 Prep
 1525 Virtual print media huddle
 1556 Prep
 1612 Virtual call with Scottish Points of Lights winners
 1640 Virtual meeting with Douglas Ross (Leader of the Scottish
 Conservative Party)
 1709 Prep
 1715 Virtual meeting with Scottish Editors + Will Gelling
 Donald Martin, The Herald
 Euan McGrory, The Scotsman
 David Dick, Daily Record
 Frank O'Donnell, Press and Journal
 David Clegg, Courier
 Magnus Llewellyn, The Times Scotland
 Andy Harries, Scottish Daily Mail
 Alan Muir, The Scottish Sun
 Ben Borland, Scottish Daily Express
 1809 Depart for Airport (with bikes)
 1836 Arrive Edinburgh Airport test centre (Turnhouse Road, Edinburgh
 EH12 9DN). Met by Frans Mortengren (Site Lead)
 1840 Meet staff administering tests
 1845 Digi clip
 1850 Depart for aircraft (with bikes)
 1904 Depart for London on RAF 146
 2007 Arrive Northolt and depart for No10
 2043 Return to No10. To Flat
 2045-2052 Phone call with Martin Reynolds

Friday 29 January

0700-0730 Phone call with Harry Jameson
 0830 To office
 0830-0847 With Dan Rosenfield, Martin Reynolds, Stuart Glassborow, Tara
 Soomro and Oliver Lewis
 0847-0859 In office alone

- 0859-0917 Office meeting + Chancellor of the Exchequer, Chief Whip, Simon Case, Dan Rosenfield, Ed Lister, Martin Reynolds, Stuart Glassborow, Ben Gascoigne, Munira Mirza, James Slack, Allegra Stratton and James Bowler
On Zoom: Helen MacNamara, Henry Cook, Meg Powell-Chandler, Jack Doyle, Jamie Davies, Declan Lyons, Simon Ridley, Nikki Da Costa, Rosie Bate-Williams, Liam Booth-Smith, Alex Burghart MP and Trudy Harrison
- 0918-0946 COVID – Data Update (Zoom) + Imran Shafi, Simon Case, SoS/DHSC, Dan Rosenfield, Ed Lister, Martin Reynolds/Stuart Glassborow, Henry Cook, Rosie Bate-Williams, James Bowler and James Slack
On Zoom: Chris Whitty (CMO), Patrick Vallance (CMA), Simon Stevens, Simon Ridley, Steffan Jones, Will Warr, Meg Powell-Chander, Jack Doyle, Sophia True, Rob Harrison, Ben Warner, Dido Harding, Will Musker, Kathy Hall, Raghuv Bhasin, Allegra Stratton, Clare Gardiner, Shona Dunn, Amanda Pritchard and Thomas Waite
- 0947-1041 EU Transition meeting: Northern Ireland issues (Zoom) + Dan Rosenfield, Ed Lister, Greg Gardner, SoS/NI, Michael Gove, Jess Glover, Brendan Threlfall, David Frost, Martin Reynolds/Stuart, Greg Gardner and James Slack
On Zoom: SoS/Defra, Jim Harra (HMRC), Michael Young, Oliver Lewis, Emma Churchill and Allegra Stratton
- 1041-1048 In outer office with Clare Brunton, Martin Reynolds, Ed Lister, Stuart Glassborow and Dan Rosenfield
- 1048-1054 Prep time for virtual meeting with St Joseph's School + Maya Kolade and Jo Power
- 1054-1114 Virtual visit with St Joseph's School
Introduction by Year 6 teacher, Mrs Lauren Shepherd (children muted)
PM chats briefly to the teacher (children muted)
Q&A with the children (individual children unmuted)
Children to say goodbye (all unmuted)
- 1114 Quick word with Dan Rosenfield
- 1116-1145 Economy meeting + Stuart Glassborow, Eliza, Henry Cook, Dan Rosenfield, Simon Case, Johanna Cowan, Daniel Gallagher, Mark Sweeney and Clare Lombardelli
On Zoom: Mark Lloyd, Katie Smith, Patrick Curry, Tom Doherty, Munira Mirza, James Slack and Allegra Stratton
- 1148-1158 Recording a video message for the launch of the Dasgupta Review + Tara Soomro

- 1200-1239 Lunch
- 1202-1212 Discussion on Maternity Leave Bill + Clare Brunton and Meg Powell Chandler
- 1212-1218 With Ann Sindall
- 1233-1253 Animal Welfare meeting (Zoom) + Henry Cook, Dan Rosenfield, Ed Lister, Martin Reynolds/Stuart Glassborow, Ben Gascoigne and Greg Gardner
On Zoom: Sam Richards, Nikki Da Costa and Sophia True
- 1254-1358 Constituency meetings/calls + Alex Simpson
- 1400-1430 Vaccines meeting + Simon Gass, Chris Whitty (CMO), Tim Barrow, Madelaine McTernan, Dan Rosenfield, Martin Reynolds, David Frost, Simon Case, Lindsay Appleby (UKMis Brussels) and Will MacFarlane (Director)
- 1430-1452 Prep time for COVID Strategy meeting + Stuart Glassborow, Henry Cook Liam Booth-Smith, Simon Ridley, Imran Shafi, Dan Rosenfield, Simon Case and James Bowler
- 1452-1554 COVID Strategy meeting + Chancellor of the Exchequer, Michael Gove, SoS/DHSC, Chris Whitty (CMO), Simon Case, Dan Rosenfield, Ed Lister, Henry Cook Imran Shafi/Stuart Glassborow, James Bowler, Simon Ridley, Emma Payne, James Slack/Rosie Bate-Williams
On Zoom: Patrick Vallance (CMA), Rob Harrison, Kathy Hall, PS/HMT, PS/CDL and PS/DHSC
- 1604-1607 Discussing Article 16/Pfizer exports through NI + Henry Cook and James Slack
- 1607-1620 Private meeting with spokesperson candidates + James Slack, Dan Rosenfield and Max Blane
- 1635-1645 Prep time for call with Business Leaders + Oliver Christian and Ed Lister
- 1645-1730 Meeting with Business Leaders (MS Teams) + Oliver Christian
Pascal Soriot, AstraZeneca
Hugo Breda, J&J
Martin Meeson, Fujifilm
Theresa Heggie, Freeline Therapeutics
Lisa Anson, Redx Pharma plc
Gordon Sanghera, Oxford Nanopore
Stephanie Sirota, RTW Investments
Martin Murphy, Syncona
- 1730-1745 Phone call with Arlene Foster
- 1745-1748 Meeting with Dan Rosenfield and Munira Mirza
- 1815-1830 Prep time for meeting with Bill Gates and Melinda Gates

- 1830-1900 NI Protocol Article 16 discussion (Zoom) + Martin Reynolds, James Slack, Henry Cook Tim Barrow, Dan Rosenfield, Ed Lister, Simon Case and Greg Gardner
On Zoom: Foreign Secretary, Tim Barrow, Lindsay Appleby and David Frost
- 1930-2000 Virtual meeting with Bill Gates and Melinda Gates (MS Teams) + Tara Soomro
- 2033-2045 Phone call with the Taoiseach + Will Gelling, Dan Rosenfield, Stuart Glassborow, Martin Reynolds, Greg Gardner and Jaimie Norman
- 2055-2120 Phone call with President Ursula Von Der Leyen of the European Commission
- 2158-2206 Phone call with President Ursula Von Der Leyen of the European Commission

Saturday 30 January

No10

- 1900-2100 Walk around St James Park, Green Park and Whitehall with Theo Johnson (son)

Sunday 31 January

No10

- 1130-1300 Walk around Buckingham Palace Gardens with Wilfred
- 1335-1405 Prep for People's PMQs on Vaccines + Will Musker, Rosie Bate-Williams and Chloe Westley
Phone call with Ed Llewellyn (HMA/Paris) on personal phone
- 1405-1430 Filming for People's PMQs on Vaccines
- 1810 Phone call with Hannah Ingram-Moore (Captain Tom's daughter) (private)
- 2033 Phone call with Tim Barrow (private)